



# PURCELL INTERNATIONAL PRESCHOOL

8687 Highway 95A

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## COVID-19 POLICIES, PROCEDURES, AND PROTOCOLS PARENT/GUARDIAN AGREEMENT

The health and safety Purcell Preschool's children, staff, Parents/Guardians, and caregivers is our highest concern. Please read the following information very carefully before signing and submitting the document to the Preschool. Note: the Preschool may have to re-evaluate its policies, procedures, and protocols as time progresses, to best meet the health and wellness needs of the children and our staff and/or to adjust and adapt to any orders or guidance issued by the Provincial Government. We appreciate your patience and kindness during this time.

### POLICY

Purcell Preschool will adhere to and implement any orders from the Provincial Health Officer (PHO) and interpret and apply as applicable to best practice any additional guidance issued by the PHO, BC Centre for Disease Control, and/or Ministry of Health to support the health and safety of children and staff in the Preschool.

### PROCEDURES

- 1) All Parents/Guardians, caregivers, children and staff who have symptoms of COVID-19 **OR** travelled outside Canada in the last 14 days **OR** were identified by Public Health as a close contact of a confirmed case must stay home and self-isolate.
- 2) Parents/Guardians and caregivers must assess their child daily for symptoms of common cold, influenza, COVID-19, or other infectious respiratory disease before sending delivering them to the Preschool.
- 3) A child or staff member may not attend the Preschool if another person in their home has symptoms of common cold, influenza, COVID-19, or other infectious respiratory disease, even if the child or staff member remains asymptomatic, until such time as it is confirmed that the person does not have COVID-19.
- 4) Staff will conduct daily checks for respiratory illness at drop-off by asking Parents/Guardians or caregivers to confirm that the child does not have symptoms of common cold, influenza, COVID-19, or other respiratory disease.
- 5) Staff will assess themselves daily for symptoms of common cold, influenza, or COVID-19 prior to working and stay home if they are ill.
- 6) All Parents/Guardians, caregivers, and staff must read and remain current with the COVID-19 Public Health Guidance for Child Care Settings as issued by the BC Centre for Disease Control and the BC Ministry of Health on May 15, 2020 and which may be updated from time to time.

### PROTOCOLS

Purcell Preschool will support staff, children, Parents/Guardians, and caregivers to implement and follow the Environmental, Administrative, and Personal Measures articulated in the COVID-19 Public Health Guidance for Child Care Settings document issued by the BC Centre for Disease Control and BC Ministry of Health including but not limited to the following protocols and best practices.

### **IF A CHILD DEVELOPS SYMPTOMS AT HOME:**

Any child who has a fever and/or cold, influenza or respiratory infection type symptoms must stay home until symptoms are clear or a negative COVID-19 test result has been provided. In the event of a positive COVID-19 test, children may return to the facility once symptoms have resolved and the child has received a negative test.

### **IF A CHILD DEVELOPS SYMPTOMS WHILE IN CARE:**

Staff will take the following steps:

1. A staff member will be identified to supervise the child.
2. The staff member will immediately separate the symptomatic child from the other children to a supervised area until they can be picked up.
3. As soon as possible, the staff member will put on an N95 mask and keep it on until such time as the child has been released to their Parent(s)/Guardian(s) or alternate.
4. Weather permitting, outside doors and windows will be opened to increase air circulation.
5. Parents/Guardians or an alternate caregiver will be contacted as quickly as possible to arrange pick up.
6. Once the child has been released, staff will wash their hands and sanitize any areas used by the child.

**IMPORTANT:** Parents/Guardians and alternate caregivers must pick up their child promptly once notified by the Preschool that their child is symptomatic. Such a notification should be considered emergent and treated as such.

### **Safety measures for Purcell Preschool:**

1. Increased daily sanitizing protocols.
2. Emphasis on outdoor learning and play.
3. Environments set-up to encourage physical distancing in conjunction with programming for positive play experiences.
4. Hand washing: a) staff and children are required to wash their hands upon arrival, with soap and warm water for a **minimum** of 20 seconds; and b) hand washing will occur during transition times, after play activities, before snack and lunch and after bathroom use as usual.

### **Drop off and Pick Up Procedures**

Parents/Guardians and caregivers are asked to be mindful of physical distancing when it comes to drop off and pick up. Weather permitting, both drop off and pick up will take place outside. If it is necessary for Parents/Guardians or caregivers to enter the building, they must wear a mask and maintain a physical distance of 2 metres from anyone they come into contact with other than their own child. There is a hand sanitizer station set up at the entrance for use before entering the classroom. Please exercise patience and allow for extra time at both drop off and pick up, whether it is inside or outside.

### **COVID-19 TESTING**

Testing is recommended for anyone with cold, influenza or COVID-like symptoms, even if they are mild. You no longer need a referral from a health care provider, and you do not need to call **8-1-1**. You can use the [BC COVID-19 Self-Assessment Tool](#) to help determine if you need further assessment for COVID-19 testing by a physician, nurse practitioner or at a local collection center.

To schedule an appointment, call Interior Health at 250-417-9252 or 250-919-8406.

**Parent/Guardian Responsibilities**

- Ensuring your child is healthy and not exhibiting any COVID-19 symptoms prior to bring them to the Preschool.
- Ensuring there is someone available to pick up your child on short notice, if needed.
- Ensuring that you follow the Preschool’s policies and procedures regarding drop off and pick up and that you respect mask, hand sanitizing, social distancing requirements.
- Confirming that you have read and agreeing that you will implement and/or abide the **COVID-19 Public Health Guidance for Child Care Settings** as issued by the BC Centre for Disease Control and the BC Ministry of Health on May 15, 2020 and including any amendments or updates which may follow.
- Acknowledging and accepting that Purcell Preschool cannot guarantee that your child will not be exposed to COVID-19 while in our care.

**Parent/Guardian Acknowledgement**

I have read this entire document AND the COVID-19 Public Health Guidance for Child Care Settings as issued by the BC Centre for Disease Control and the BC Ministry of Health on May 15, 2020 and agree to support my child’s participation in Purcell Preschool’s program(s) in compliance and without complaint.

Print name: \_\_\_\_\_ Print name: \_\_\_\_\_

Signature: \_\_\_\_\_ Signature: \_\_\_\_\_

Date: \_\_\_\_\_ Date: \_\_\_\_\_